



Association of Parents & Friends of Crowlees J&I School
Wednesday, 1st December, 7.30pm

AGM

Minutes

Heather Street, Aisha Khan, Vicky Beal, Farah, Teresa, Mark, Louise, Kathy, Sophie,

- 1) Apologies – Liz King, Sarah Breeze, Lauren Roberts, Sam Mitchell, Rachel Corcoran, Becky Bamforth
- 2) Event results so far
 - a. **Halloween Raffle** – very successful, made £582 profit
 - b. **Book Fair Story Time** - £126 very busy, kept at £1 in recognition of people spending money, could raise to £2 next year. For Reception year1 good uptake as first event. Feedback to Book People that online payments are challenging. People like to take a book home and prefer to pay cash. RC and AK ordering online using ipads set up as pay stations to ease the purchase time. Stationary sales online so not attractive proposition for a £1 pencil. £330 book sales on night – so £330 to school to spend on books. People came in too early and we were not ready and 4 classrooms 2 readings for each key stage would work better. Lots extra not already bought tickets turned up too
 - c. **Autumn Art Competition** - £84 profit
 - d. **Christmas Card Sales**- £222 still some to sell – Sophie dropping off left over cards to be stored at school, staff may buy, save for next year, school send out to other schools this year. Advertise on Mirfield Matters, to pick up at cabin perhaps? Sell at co-op or St. Mary's Church. Kids Christmas cards for next year need to plan in July meeting to create them in September term to give plenty of time to order them in time – ask other schools who they use so make sure it's a reliable company.

Cabin made well over £1000 profit despite 2 break ins.

- 3) Treasurer Handover Progress Report – co-treasurers Mark and Farah, finding the handover tricky. Slow progress changing over names, visiting bank with paperwork. £15,000 in account still. Sam sent a trial £10 and waiting for Sam Gomersal to confirm its arrived. Need £12000 to be transferred as soon as possible, SM had sent some before and they were stopped by the bank. She has a new bank card to try. SM has Crowlees PFA account linked to personal account so reluctant to share details, perhaps next step is to call at SM house to get cheque signed.
- 4) Current Events:
 - a. Christmas Raffle – gone out in newsletter. Have 2 echo dots from CW already as prizes. Online last year due to covid but selling in person this year, go back to £1 a ticket, selling in playground as usual. Start selling tickets on Friday. Could possibly sell at sing-a-long events too as captive audience, Mon, Tues evenings of final week, cabin is open to sell mulled wine, baking etc. Draw for raffle on the Wednesday. CM for a PA system

- b. Reindeer Craft Packs – separate task force set up, limit amount and a strict deadline. Aiming for 200 at £5. HS will be drop off for items to be bagged. Sell any excess in cabin. CD to update and print off order forms to be sent out by end of week.

5) Event Planning

- a. February – School Disco. Wednesday 16th February, Disco Rich £125 with snow machine, NEON theme, selling neon pocket money toys. 5-5:45 (45 mins KS1) and 6pm (hour for KS2)
- b. March – Mother’s Day Shop, Monday to Thursday 21st to 24th March, items to cost no more than £1.50 to sell for £4 wrapped. Maybe a ladies’ night later in spring to be discussed.
- c. Summer Event – ‘Crowfest’ possibly 18th June at school, details to be confirmed. SM and CM could possibly provide band, Jo Medlock band, Louise Barnes ‘The Slates’ CD to ask if possibly would be able to attend – depends on costing some could be too expensive. Set up – stage needed, have outdoor stalls for small businesses. Could ask on Mirfield Matters for bands. Sell tickets to parents, possibly outside community. 50th birthday of the school. LS to find out Patrick Stewarts agent as ex-Crowlees pupil, for a guest appearance.
- d. Alternative Fundraisers (Back up in case of lockdown)- please keep an eye out for good ideas that could run without contact.
- e. Penny wars – very successful, need to make sure whole school competition to avoid it being just the 2 classes against each other. More people to take cash to bank and count cash as a lot of work for volunteers. Perhaps at the start of next September after holidays to save up pennies?

6) Ongoing Non-event Fundraising

- a. Adverts for:
 - i. Bonus Ball Promotion – taking a lot of time to get the spreadsheet information, to be able to push it we need to know numbers available.
 - ii. Give as you Live – trying to get charity number recognised by amazon, free to have so worth using especially for flights and larger purchases. MP and F looking into using Amazon smile.
- b. Crowlees Wish List: Still would like to try and keep it updated and available for donations, CD and KW will send their latest versions of the list to HS

7) Any Other Business –

- a. To look at Gift Aid, needs forms signing by people, also to be looked into by new co-treasurers. May need a tax return.
- b. Look into a card machine, options are getting cheaper. Sum up device, could potentially increase sales. Lots of people don’t have cash.
- c. KW would really like to replace the flooring around school with hard wearing carpet, as floor is failing and needs replacing, will keep down noise and actually be easier to upkeep. Cement under current floor maybe be large amount of costing. SL suggested a ‘buy a tile’ event to ask parents and local businesses.
- d. Community grant – MP works for Cummings in Huddersfield, would need to have quote to put school forward for it.
- e. Supermarket fundraising – apply to be selected for the token votes for community use. Have to say how it benefits for community which can be challenging.
- f. Wednesday 15th December – help needed for cabin HS and AK offered
- g. House point prizes – need new prizes buying ASAP 100 points is £5, usually by from Baker Ross etc.

- h. Mirfield show – open cabin to sell, need volunteers to run, as many as possible so only short times needed. School doesn't charge Mirfield show to use the carpark etc.
- i. VB will ask at Coca-Cola company, who will donate drinks to charity and ask for donations for school. Also has a contact in Nottingham to contact Boots for any donations to sell.
- j. HS PFA notice board – advertise events, whose donated to school, how much money has been made so far, companies could pay to display logo as a sponsor. Attached to the cabin, to be ordered from YPO around £380. Voted to go ahead with purchase.
- k. HS would like to invest in a easy to put up gazebo for events – could be stored in sheds perhaps or an possibly a volunteers garage. KW to find out who has loaned previously and see if one can be donated.

8) Date of next meeting – Wednesday 19th January 2022 7pm