

THE GOVERNING BODY OF CROWLEES CE (VC) JUNIOR AND INFANT SCHOOL

Minutes of the Meeting of the Governing Body held at 7.00 pm at the School on Tuesday, 18th June 2019.

PRESENT

Reverend H Butler (Chair), Reverend H Baker, Mrs N Collins, Mr J Hudson, Mr N McKeown, Mrs M Shilton, Mr D Smith, Mr C Wilding, Mrs K Woods (Head teacher), Mrs R Wrathmell.

In Attendance

Mrs A F Jewell (Minute Clerk)
Mr C Bishop (Observer)

68. APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST

Apologies were received from Mrs R Corcoran (with consent), Mr M Lord (with consent) and Mrs J Taylor (with consent)

There were no declarations of interest.

69. NOTIFICATION OF ITEMS TO BE BROUGHT UP UNDER ANY OTHER BUSINESS

The following item was notified to be brought up under any other business:

- RSE Policy

70. REPRESENTATION

The following items were notified:-

a) End of Term of Office

<u>Name</u>	<u>Category</u>	<u>With Effect From</u>
Mr M Lord	Co-opted	22.11.2019

RESOLVED: Governors fully discussed the above and agreed to invite Mr Lord to serve another term as a Co-opted Governor.

Appointment

<u>Name</u>	<u>Category</u>	<u>With Effect From</u>
Mr C Wilding	Foundation PCC (Designate)	Pending DBS Checks

71. MINUTES OF THE MEETING HELD ON 7 MAY 2019

RESOLVED: That the Minutes of the meeting held on 7 May 2019 be approved and signed by the Chair as a correct record subject to the following amendment:

Minute 59 – Safeguarding: remove the rest of the third sentence after ‘It was noted that the system was a valuable resource’.

72. MATTERS ARISING

- a) Any Other Business – Castle Hall Academy – Changes to Times of School Day (Minute 64 (a) refers)

The Head Teacher confirmed that she had contacted the school and not had any reply to her enquiries. She has spoken to the Head Teachers of other local schools who had heard rumours also. Mr Smith advised he would try to make enquiries. The Chair agreed to ring Castle Hall.

ACTION: Chair to ring Castle Hall Academy

73. REPORTS FROM COMMITTEES

Pastoral Committee

The Minutes from the Pastoral Committee which had met on 7 May were circulated (Minute 55 refers).

74. FINANCIAL MANAGEMENT AND MONITORING

The Head Teacher advised that the new school business manager had already visited the school several times and the transition was going well with training already in place.

The local MP Paula Sherriff will be visiting the school on Friday 28 June at 10.00 am. Governors were invited to attend the meeting. Ms Sherriff was well informed and sympathetic to the school’s lack of funding issues as Crowlees was the 6th lowest funded school in Kirklees.

75. APPROVAL OF THE BUDGET 2019/2020

RESOLVED: To approve the budget 2019/2020

76. SDP

The SDP was put up on the whiteboard and the Head Teacher spoke to the contents with an update to the targets. The following was noted:-

- a) Effectiveness of leadership and management

The head teacher is a local leader in education, working in conjunction with Yorkshire Anglican Teaching Schools Alliance and with other schools. The Head Teacher had worked with Brockholes school to evaluate the impact of an intervention scheme on reading progress for a groups of disadvantaged pupils. The school had used the Accelerated Reader scheme which had not had a significant impact on the reading progress in the target group. This was due to several factors: the timetabling of the intervention; the lack of high interest, low demand books and the cost of the scheme. The disadvantaged children who had a poor reading level in Y6 could only choose from a small selection of books not suitable for their age. The pupils were therefore demotivated and felt patronised.

The Head Teacher confirmed it had been an interesting process to go through. Some of the other interventions had worked better and these had depended on the pupils and cohorts.

This year the phased leaders had change around which had presented good opportunities for leadership development– the leaders have all supported each other and the spread of leadership skills has worked well. There had been a lot of constructive feedback. A routine for team meetings has been established which have enabled the phase leaders to oversee their phases and monitor the performance of all their personal.

Moderation of writing and maths had taken place across the pyramid. The LA have also conducted a moderation exercise in Early Years. This visit resulted in excellent feedback and the Early Years team were commended for their hard work and consistent, accurate judgements. All phase leaders have led training for support staff and teaching staff. Currently data is at 76% GLD in early years. This was as predicated as the cohort is slightly down on entry in comparison to previous years. Y1 is likely to be 88% phonics if the threshold is kept the same. Y2 phonics is at 75% (6 out of 8 children passed). KS1 Maths 80%, Reading 85%, Writing 78%, RWM 75%.

b) Coordinator roles

This will now be a two year rolling target as the new Ofsted emphasis on intent, implementation and impact needs to be made more explicit in school schemes. All subject coordinators have written action plans which include the overview of each subject across the schools, strengths and areas for development and a summary of the impact of the coordinator.

c) Personal development, behaviour and welfare

The Wellbeing Committee was formed in September 2018 to look at staff and pupil wellbeing. Their current focus was on staff wellbeing and this would move onto pupils next year. Staff had a day of training on wellbeing and a focus on workload reduction has been done with removal of some assessments and a streamlined marking system. A wellbeing week has been organised commencing on 8 July. Governors were asked if they could come into school during that week. The 7 Days of Kindness week was well received.

Q: Have you had any feedback from parents on the reports? Did it take less time for teachers to write them?

A: We have not received feedback. It has not taken less time but it is more spread out during the year.

The Pennine Sports Partnership was going well. The programme for selected Y5 and Y6 children had worked well. This had been evaluated, adapted and will continue through the spring and summer terms.

d) Outcomes

The school have challenged more able children and there are challenges at every level. Immediate feedback was noted in lesson observations as well as ensuring challenges are given at all levels. Book scrutinies and pupil interviews evidence the pupil understanding of the next steps and success criteria. This will be updated once data has been received.

Q: Will the new Ofsted framework have a bearing on the SDP?

A: Potentially. We want each subject coordinator next year to do an action plan based on the three I's. This is much more about the student experience. The national curriculum is the same for everybody but it is about what we are doing over and above to meet pupil needs, how we have made those decisions and what is important to the pupils.

The SDP will be updated further once the data has been received. Governors were asked to email the Head Teacher with any comments before the next full Governing Body meeting.

ACTION: Governors to email Head Teacher with any comments on the SDP.

77. SAFEGUARDING

The following documents were tabled:-

- Peer-on-Peer abuse
- What to do if a child makes a disclosure
- Safeguarding questions

Governors were asked to answer the safeguarding questions and bring these to the next full Governing Body meeting.

ACTION: Governors to answer safeguarding questions

Q: Do you think there are any peer-on-peer abuse issues at school?

A: Yes. It is knowing the difference as to whether it is a natural part of growing up or when it tips over that line. It is very rare to have this from one year group to another. It is usually within a class, within a year group, within a family. We do have issues of bullying and falling out but the school is proactive in giving regular consistent messages about bullying: what it is and how to deal with it - the message of zero tolerance for bullying is consistent across the school. Incidents of bullying are recorded on CPOMs along with action the school has taken.

Reverend Baker left the meeting at this point.

78. COMPLAINTS POLICY

The policy had been sent to Governors prior to the meeting.

RESOLVED: To approve the Complaints Policy

79. GOVERNOR TRAINING AND GOVERNOR VISITS

The Chair reported that she had attended a conference at Huddersfield University on Prevent which had been very interesting. Home Office personnel had attended and offered some interesting tips. The terrorist threat is very high and schools need to be proactive, including reviewing their emergency planning policy. They recommended that Governors do a piece of work looking at schools vulnerability to hostile reconnaissance. After some discussion it was agreed that Mrs Collins and Mr Lord would review this at the school as part of their safeguarding walk round.

The Chair had also attended a Governor briefing on 17 June run by the LA. This had

focussed on the new RSE curriculum.

80. ANY OTHER BUSINESS

a) SRE Policy

Mrs Collins tabled the new SRE policy which needs to be in place from September 2020 and talked to the contents. A draft document was tabled which listed the key changes and how this is affected at primary level. The school is already very conscientious and successful in promoting good relationships through their curriculum circle time, assemblies and extra-curricular activities. Mrs Collins has attended a CPD session on the new framework and the school is currently trialling a new scheme of work which covers all the new statutory guidance. The policy will be published on the school website. Governors will take their time to read the policy and were requested to inform the Head Teacher if they had any comments to make.

ACTION: Governors to email Head Teacher with any comments on the SRE Policy.

Mrs Collins was thanked for her report.

81. DATES OF FUTURE MEETINGS AND POSSIBLE AGENDA ITEMS

RESOLVED: That the next meetings of the Governing Body be held at 7.00 pm at the school on:

Tuesday 10 September 2019 – AGM
Tuesday 12 November 2019 - 6pm Pastoral committee
Tuesday 14 January 2020- 6pm Curriculum committee
Tuesday 3 March 2020- 6pm Finance committee
Tuesday 5 May 2020- 6pm Finance committee
Tuesday 16 June 2020

82. AGENDA, MINUTES AND RELATED PAPERS – SCHOOL COPY

RESOLVED: That no part of the Agenda, minutes or related papers be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.